

AUDIT COMMITTEE

MONDAY 7 SEPTEMBER 2009
7.00 PM

Bourges/Viersen Room - Town Hall

THERE WILL BE A TRAINING SESSION FOR ALL AUDIT COMMITTEE MEMBERS PRIOR TO THE FORMAL MEETING. THIS WILL COMMENCE AT 18.30 AND WILL COVER RISK MANAGEMENT AND BUSINESS CONTINUITY.
THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING

AGENDA

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- 1. Apologies for Absence**
- 2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of the Meeting held on 29 June 2009** **1 - 2**
- 4. Risk Management Update** **3 - 32**

To receive an overview on the implementation, development and embedding of the risk management strategy across the authority.
- 5. Internal Audit - Quarterly Report 2009 / 2010 (to 30 June 2009)** **33 - 48**

To receive an overview of the work undertaken by Internal Audit up to 30 June 2009 and other issues of interest.
- 6. Update and Feedback Report** **49 - 50**

To receive standard feedback report on issues and action requests made at past meetings of the Committee.
- 7. Audit Committee Work Programme (Including Training Needs)** **51 - 54**

To agree the current work programme and propose any future training needs.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Gemma George on 01733 452268 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors: M Dalton (Chairman), N North (Vice-Chairman), L Gilbert, D Harrington, Z Hussain, P Kreling and B Rush

Substitutes: Councillors: M Collins, N Khan and C W Swift

Further information about this meeting can be obtained from Gemma George on telephone 01733 452268 or by email – gemma.george@peterborough.gov.uk